



Elegant II Valet Parking Services, Inc.
9 Southview Court, Carle Place N.Y. 11514
Nicholas Vitanza (516) 770-1873 Fax (866) 330-5761

TODAYS DATE: _____

PERSONAL INFORMATION:

NAME: _____ Date of Birth: _____

Address: _____ City: _____ ZIP: _____

SS#: _____ Driver License #: _____ - _____

Home phone: _____ Cell Phone: _____

Email Address: _____

EDUCATION:

High School: _____ Years: _____

College: _____ Years: _____

FORMER EMPLOYERS

1. Start / End _____ Employer _____

Address: _____

Reason for leaving: _____

2. Start/ End _____ Employer _____

Address: _____

Reason for Leaving: _____

GENERAL INFORMATION

Ever Work for Valet Parking Company? YES NO

If yes whom: _____

Drives Standard? _____ Available to start? _____

Have you ever been convicted of a felony: YES NO

Name 2 references:

AGREEMENT BETWEEN ELEGANT VALET AND EMPLOYEE:

If I am hired by Elegant II Valet Parking, I hereby agree to the following:

Except with the specific written consent of Elegant II Valet, no employee or former employee of Elegant II Valet shall work for any establishment Elegant Valet does business in any capacity for a period of 6 months.

Employee Signature: _____

Printed Name: _____

Date: _____

In the event of any loss at any location, you may be required to take a polygraph test. I hereby submit to a polygraph test. I understand that by refusing to take a polygraph test I will forfeit any money owed to me.

Signature: _____

Printed Name: _____

EMPLOYEE UNIFORM

1. All employees are required to wear company uniform when at work. (NO EXCEPTIONS)
2. Current uniform is black shirt and black tie (company provides), black pants, totally black shoes or sneakers (Food delivery applicants). Black pants, totally black shoes or sneakers and polo shirt (Drivers applicants). In cooler weather an Elegant Valet jacket must be worn.

Employee uniform jackets will carry a \$50 deposit. The deposit is returned to the employee upon return of the jacket in good condition upon leaving the company.

RULES & REGULATIONS

1. All employees are required to arrive on time.
2. All employees are required to be presentable. Neatly shaven and in uniform.
3. If an employee needs to cancel work it is mandatory that he/she cancels to supervisor in advance.
4. Employees are not permitted to alter course without the approval of management. Violations will result in termination and could result in criminal and civil penalties.
5. All employees are required to keep inside vehicles clean. (Apply for Drivers applicants)
6. Employees are NEVER allowed to eat or drink or smoke in cars. (Apply for Drivers applicants)
7. Employees are not permitted to remove anything from a car without the permission of management. (Drivers applicants)
8. Employees are not permitted to remove anything from the delivery bag as all food items must be delivered. Violations could result in suspension, termination and/or loss of wages. (Apply for Food Delivery applicants)
9. Cell phone use at a minimum and never as a handheld device or texting ever (apply for Drivers applicants only)
10. Employees should never get into a road rage situation. Always drive safely and respect others. Never speed as cars are always under surveillance. (Apply for Drivers applicants only)

I HAVE READ AND UNDERSTAND THE REQUIREMENTS

Signature: _____

Print Name: _____

RELEASE AUTHORIZATION:

In connection with my application for employment with Elegant II Valet Parking, I understand that an investigative consumer report may be requested that will include information as to my character, work habits, performance and experience, along with reasons for termination of past employment from previous employer(s). Further I understand the “Elegant II Valet” will be requesting information concerning my motor vehicle operation history and criminal history.

We outsource our background checks to a company called Hire Right. Please sign the Hire Right Documents attached in the other file.

I hereby authorize, with reservation, any lawful enforcement agency, administrator, State agency, institution, information service bureau, employee or insurance company contracted by Elegant II Valet to furnish the above information.

SIGNATURE: _____ DATE: _____

LAST NAME: _____ FIRST NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIPCODE: _____

SS# _____ DATE OF BIRTH: _____

DRIVERS LICENSE # _____ STATE: _____
